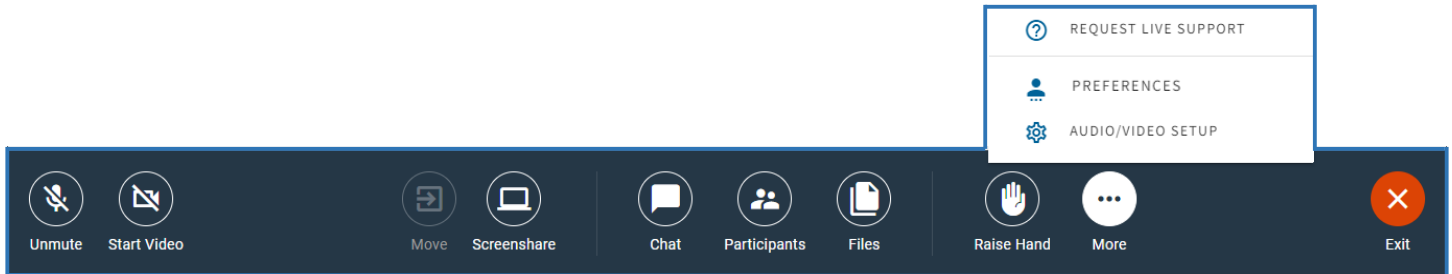




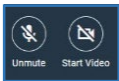
COURTCALL: Participant Controls

Participant controls are found on the bottom part of the screen, underneath the active video boxes. A brief overview of each feature is listed below.

Please note: *As a participant, you will only have control of enabling and disabling your audio and video once you have been brought live to the court or placed into a private conference by a Host.*



General Participant Functions



Audio and Video Control

As a participant, you will only have control to enable and disable your audio and video once the Host has opened your line. **Participants cannot re-enable video or audio if they have been disabled by a Host.**



Screenshot

Press the screenshot button if you wish to share your screen with everyone in the conference. This will send a request to the Host to allow or deny screenshot access. This feature can be utilized in the main conference or while in a private subconference. *See Screenshot tutorial for further information.*



Chat

Use the chat button to either initiate a chat with everyone logged into the conference or just the Host(s) (*Moderator and Judge/Court Staff*). If a chat is required between you and another participant, you will need to request this from the Host(s). *See Chat tutorial for further information.*



Participant

The participant button will allow you to see names of any Host(s) connected, as well as names of participants that have been brought live for the court.



Files

Press the Files button to share a file with other participants. (Shared File, Collaboration File, or E-Signature) *See File Sharing tutorial for further information.*



Raise Hand

Use the Raise Hand button when you need to get the attention of the Host(s) without interrupting proceedings.



More

Request live support for a technical issue, adjust your preferences for which notifications you receive, or adjust your audio/video settings. *See Video/Audio setup and Request Live Support for further information on these features.*



Exit

Exit will remove you from the video platform. ***If you have dialed in with a phone for your audio, your audio will remain connected and could remain live until disconnected.***