



# COURTCALL VIDEO: DOCUMENT COLLABORATION (HOST)

Document Collaboration is a browser based feature which opens in a new tab or window. It allows parties to work on documents while maintaining audio and video in their meeting.

## Options Within Document Collaboration Include:

- Draw
- Freeform Highlight
- Text Highlight
- Insert Images
- Exhibit and Other Stamps
- Notes
- Text Box

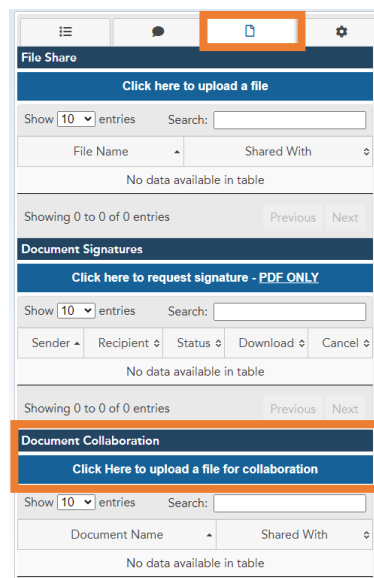
Only hosts are allowed to upload a document for collaboration. Non-host participants in a meeting are able to be added to the document with full collaboration permissions or read-only permissions. Non-host participants cannot initiate the document collaboration feature.

## To upload a document and invite parties to collaborate, the host should:

1. Go to the file tab
2. Under Document Collaboration, press upload file:
3. Choose which participants to invite to collaborate with and which permission level they should have:

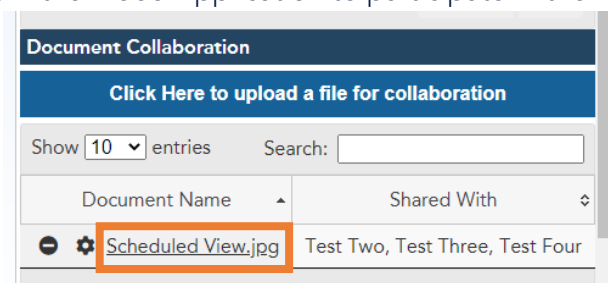
Name	Collaborate	Read Only
Test Two	<input checked="" type="radio"/>	<input type="radio"/>
Test Three	<input type="radio"/>	<input checked="" type="radio"/>
Test Four	<input checked="" type="radio"/>	<input type="radio"/>

Buttons: Choose File, Upload



4. Press Choose File
5. Select a file from their device (350MB size maximum per file uploaded – video files are not compatible)
6. Once the file appears in the tab, they must click it in the Video Application to participate in the collaboration.

The document will open in a new tab or window.



\*Hosts can delete the document by pressing the icon:  Scheduled View.jpg

\*Hosts can edit permissions or remove only specific users by pressing the icon:  Scheduled View.jpg

Name	Collaborate	Read Only	Remove
Test Two	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Test Four	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Button: Update



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## View in Document Collaboration Tab:

Print/Download/Search Document

Layout and zoom options

Collaboration tool options

FEATURES	CourtCall Remote Appearances. Simplified. Browser	Cisco Webex Browser, App	zoom Browser, App	Microsoft Teams Browser, App	BlueJeans Browser, App
Accessibility	✓	✓	✓	✓	✓
Real-Time Support	✓	✓	✓	✓	✓
Trained Moderators	✓	✓	✓	✓	✓
DocuSign Built-In	✓	✓	✓	✓	✓
Customized Kiosks	✓	✓	✓	✓	✓
Fingerprint Scanning	✓	✓	✓	✓	✓
Mobile Compatibility	✓	✓	✓	✓	✓
File Sharing	✓	✓	✓	✓	✓
Breakout Rooms	✓	✓	✓	✓	✓
Screen Sharing	✓	✓	✓	✓	✓
Chat with Participants	✓	✓	✓	✓	✓
Recording Option	✓	✓	✓	✓	✓
Streaming Add-On	✓	✓	✓	✓	✓
Virtual Waiting Room	✓	✓	✓	✓	✓
VRI Capability	✓	✓	✓	✓	✓

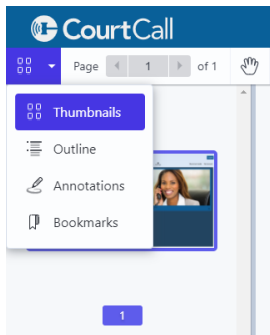
Text to comment or annotate

EXHIBIT 1  
04/14/2021, 06:48 AM

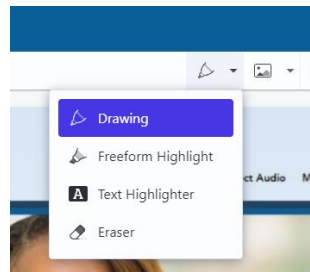
Terms, Conditions & Privacy Policy

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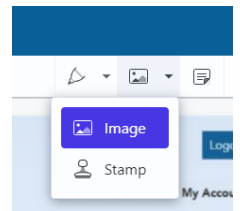
### Layout Menu:



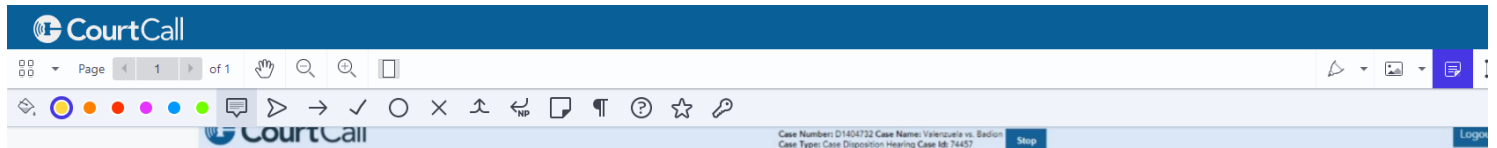
### Drawing:



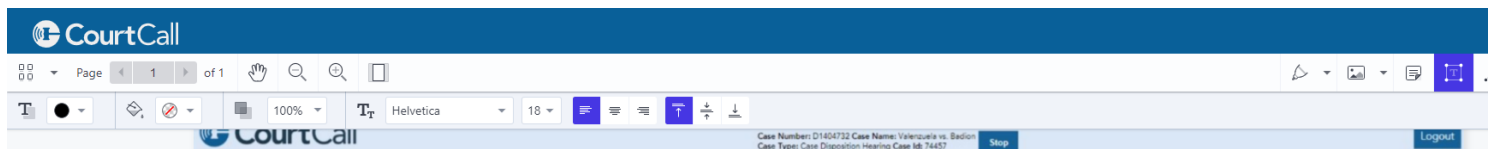
### Stamp:



### Note:



### Text:



### Line:

