



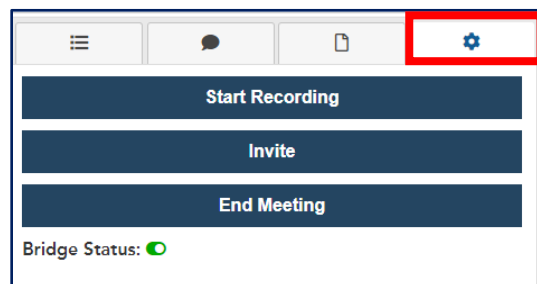
# COURTCALL P2P HOST: INVITE

## INVITE FEATURE

To create a single-use link and audio connection for a one-time guest, Hosts can use the Invite feature in the Controls Tab. These links are encrypted for one-time use for one participant. These links cannot be shared by multiple parties and are only valid for the date on which they were created. The Invite feature cannot be used for future dates.

1. Press the **Controls Tab** on the left side of your screen.

2. Choose **Invite**.



3. A pop-up will appear.

A screenshot of the 'Invite' pop-up form. It has a title bar with the word 'Invite' and a close button (X). Below the title bar are two input fields: 'First Name' and 'Last Name'. Both fields are currently empty. At the bottom of the form is a dark blue button labeled 'Invite'.

4. Fill in the first and last name of the participant and click **Invite**.

A screenshot of the 'Invite' pop-up form. The 'First Name' field contains the text 'Jane' and the 'Last Name' field contains the text 'Jones'. The 'Invite' button is visible at the bottom.

5. The Video Link and audio connection information will display. You may copy and paste this information into an e-mail and send it to the invitee.

A screenshot of the 'Invite' pop-up form showing the final information. It displays the following details: 'Dialin Phone Number: 18552687844', 'Conference Code: 1350155', 'Pin: 04011538', and 'Link: <https://meet.courtcall.com?link=oJE3yvC>'.